

**Criminal Justice Section's  
RACIAL JUSTICE IMPROVEMENT PROJECT  
February 15, 2015 Task Force Report  
*Funded by the Bureau of Justice Assistance***

**Jurisdiction:**

**Name of Pilot Project:**

**Date of Last Task Force Meeting:**

**Date of Upcoming Task Force Meeting:**

**Projected Project Completion Date:**

**Projected Evaluation Completion Date:**

**Please list the name and title of each RJIP task force member in your jurisdiction and also include their email address.** We will update our website with the names you list below. If you would like to remove a task force member that is currently listed or make a change, please also state that below. *You can find the list of your jurisdiction's task force members by visiting the project's website and finding "Task Force Information" in the top menu, then by clicking on your jurisdiction in the drop-down menu.*

**Project Updates:**

**How will you measure whether or not your proposed reform addresses the problem identified?**

**What are your outcome measures?**

**How do you define a successful project?**

**Have you commenced your actual pilot reform project? What is the commencement date? If you have not commenced your pilot reform project, why not?**

**Have you determined the requirements of completion and eligibility of the pilot, please describe below.** How will you determine the length of your pilot program? Please explain the logistics and administration of the pilot. Please attach the relevant signed copies of the memorandum of understanding, project outlines, agreements, contracts or plans of action.

**How many individuals will participate or are projected to benefit from the pilot?**

**How will individuals become aware of the option to participate in the pilot program?** Please attach all necessary brochures, outlines, and information.

**How do you plan to track participants involved in the pilot program? Who will be in charge of obtaining and tracking this information?**

**Have you identified mechanisms to track and measure the effectiveness of your reform? Have you met with the Project Evaluator, Inga James? How are you tracking the success of your reform overall and specific projects or programs that you have since carried out? Do you have a formalized evaluation plan for your pilot project?**

**What are your key milestone dates/deadlines leading up to the conclusion of your sites reform and evaluation?**

**Have you gotten other criminal justice stakeholders to buy in to your reform and assist with the implementation process, or have you collaborated with existing projects and initiatives in your jurisdiction or in other jurisdictions doing similar work?**

**Have you met any new challenges in accomplishing your task force goals or project deliverables?** If so, have they been overcome? What were the lessons learned?

**At this point in the project, do you have any recommendations for eliminating or modifying any steps in the project's replication?**

**To date, what amount of grant funds (if any) do you have remaining? Do you have plans to spend the remaining grant funds? Please explain.**

**Please identify supplemental funding and technical assistance needs below.** If requesting additional funds, please be very specific about your needs.